

GOVERNMENT OF WEST BENGAL
Panchayats and Rural Development Department
Joint Administrative Building (6th to 10th Floor), Sector – III, Block-HC-7
Salt Lake, Kolkata- 700 106.

**Notice for inviting Techno –Commercial Bid from reputed firms for
HIRING of Virtual Server Space**

No. - 1039-PRD-21098/1/2020-COMPUTERIZATION SEC Dept. of PRD

Dated-18/2/2021

Corrigendum Tender Notice

(Ref.: Tender Notice No. 1000-PRD-21098/1/2020-COMPUTERIZATION SEC Dept. of PRD Dated-15/2/2021)

Panchayats & Rural Development Department, Government of West Bengal, Joint Administrative Building, Block-HC-7, Sector-III, Salt Lake, Kolkata-106 invites Techno – Commercial bid for hiring of **VIRTUAL SERVER SPACE** for this Department. The Department desires to engage a reputed firm, at its office at the above address; having profound experience in Virtual Server Space/ Virtual Private Server. The details specification of Virtual Server Space related items are given in the enclosed **Annexure – B**.

For the purpose sealed tenders are invited from reputed firms having sufficient experience in this line and also possesses latest technology. Commercial offer will be considered only for those bidders who qualify in the Technical evaluation. The interested firm must have the following credentials / Criteria (Terms & conditions) for the bidders while sending their tender paper enclosed at **Annexure-A**.

Eligibility :

1. At the time of submission of the sealed tender documents, filled-in **Annexure - C & D** must be attached.
2. At the time of submission of the sealed tender documents, all the relevant documents must be signed & sealed.
3. Brand Authorisation must be mentioned.
4. Copy of ISO Certificate.

The tender paper can be downloaded from the Departmental website www.wbprd.nic.in under Notification or latest tender from 15/02/2021 to 18/03/2021. The last date of receipt of sealed tender for the above purpose (along with the particulars) at this office is 18/03/2021 up to 2:30 pm.

The sealed tender will be opened in the computer cell (9th Floor, Block-A, Room-9) of this department on 18/03/2021 at 3:00 pm. One representative of each tenderer will be allowed to remain present at the time of opening the sealed tenders. The representative of each tenderer should carry the identity card and letter of authority of the tenderer.

This Department reserves the right to accept or reject any tender received from any firm without showing reason or any correspondence whatsoever.


Deputy Secretary

Annexure- A

(Annexure to the Tender Notice No.- 1039-PRD-21098/1/2020-COMPUTERIZATION SEC Dept. of PRD Dated-18/2/2021)

TERMS & CONDITIONS

Note : *Bidders should read these conditions carefully and comply strictly while sending their tender.*

Panchayats & Rural Development Department Joint Administrative Building (6th to 9th Floor), Sector – III, Block-HC-7, Salt Lake, Kolkata- 700106, Government of West Bengal, invites Techno-Commercial Bid for hiring of **Virtual Server Space** for this Department.

1. **PAYMENT** : 100% cost shall be paid on successful installation and functioning of the items.
2. **WARRANTY** : Warranty period has to be mentioned. The Agency should be capable of undertaking proper maintenance support for the entire period as per OEM at the site of Installation and have to attend the site within 3-4 hours of intimation.
3. **SUBMISSION OF TENDER PAPER** : The sealed Tender must be dropped in the Tender Box to be kept for this purpose at the Computer Cell of this Office (Room no.-9A at 9th Floor) by 2:30 P.M. on 18/03/2021. No tender paper will be accepted after the said date & time. The TENDER PAPERS submitted by post/ courier/ telex / telegrams / fax / e-mail will not be considered. Department will not be responsible for any delay in submission of the tender paper.
4. **OPENING** : The Techno-Commercial Bid of the Agencies will be opened on 18/03/2021 at 3:00 P.M. in presence of intending bidders or their authorised representatives.
5. The Authority of Department of Panchayats & Rural Development, Government of West Bengal reserves the right to accept or reject any or all the bids without assigning any reason thereof.
6. One representative of each vendor will be allowed to remain present at the time of opening the sealed tenders. The representative of each vendor should carry the identity card and letter of authorisation of the vendor.
7. **Technical Evaluation** : Technical evaluation of the bids shall be done on the following parameters :
 - a. Company's engagement records in at least 2 Government Departments / Big organisations. The vendors must enclose at list two work orders executed by them, complete details of working experiences and name of the institutions/organisations to which services have been provided.
 - b. Latest I. Tax Clearance Certificate.
 - c. Copy of the registration certificate of Trade License.
 - d. Brand of the items must be mentioned in the Bid documents by the bidder.
 - e. Brand Authorisation must be mentioned.
 - f. The firm must be registered under GST .

❖ *Data sheet has to be submitted.*

❖ *Only relevant document has to be attached.*

❖ *Photo copy of all the certificates are to be enclosed along with the Techno-commercial bid.*

❖ *Bid documents are to be signed and sealed very carefully*

❖ *Warranty period has to be mentioned*

Hiring of VIRTUAL PRIVATE SERVER at Panchayats & Rural Development Department

| | |
|--|---------------------------|
| Start date of downloading the Tender Form | 15/02/2021 to 18/03/2021 |
| Last Date & time of submission of Tender Form | 18/03/2021 up to 2:30 pm. |
| Date and time of opening of Techno –Commercial Bid | 18/03/2021 at 3:00 pm. |
| <i>Tender paper can be downloaded from the Departmental website www.wbprd.nic.in under Notification or latest tender</i> | |

Annexure- B

| Sl. No. | Specification | Quantity |
|---------|--|----------|
| 1. | Intel XEON Quad Core 32GB RAM 1 TB SSD OS : Windows 2016 Standard | 1 |


 Deputy Secretary

Annexure- C

(Annexure to the Tender Notice No.- 1039-PRD-21098/1/2020-COMPUTERIZATION SEC Dept. of PRD Dated-18/2/2021)

(Vendors are requested to fill up this form and attach with the **Price Bid**).

Name & address of Firm : _____

| Sl. No. | Particulars | Quantity | Rate per unit | GST as per Govt. Rules | Amount (Rs.) |
|----------------------------------|---|----------|---------------|------------------------|--------------|
| 1. | Intel XEON Quad Core 32GB RAM 1 TB SSD OS : Windows 2016 Standard | 1 | | | |
| Total | | | | | Rs. |
| Total Amount including all Taxes | | | | | Rs. |
| Rupees in word : | | | | | |

Annexure- D

(Annexure to the Tender Notice No.- 1039-PRD-21098/1/2020-COMPUTERIZATION SEC Dept. of PRD Dated-18/2/2021)

Vendors are requested to fill up this form and attach with the price bid.

| | | |
|------------------------------|--|--------------------|
| Name of the Vendor | | Date : |
| Address | | |
| Contact Person & Contact No. | | Signature & Seal : |

| Total Value [inclusive of all charges] (Rs.) | Whether copies are attached [Mention Yes/No] along with Page No. | | | | | | | Remarks (If any) |
|--|---|--------------------|-----|----|------------------|------------|------------------------|---------------------|
| | Whether list of engagement with at least 2 Big Organisations /Govt.Sector attached | ISO Certificate | GST | IT | Trade License | Brand Name | Brand Authorisation | |
| | | | | | | | | |
| Rupees in word : | | | | | | | | |